



**SUMMARY OF NOTE FOR THE
REGULAR MEETING OF THE
LOS ANGELES COUNTY
INFORMATION SYSTEMS COMMISSION
L.A. WORLD TRADE CENTER
CHIEF INFORMATION OFFICE
GRAND CONFERENCE ROOM 188 - 1ST FLOOR
350 SOUTH FIGUEROA STREET, SUITE LOS
ANGELES, CALIFORNIA 90071**

Monday, November 3, 2014

3:30 PM

AUDIO FOR ENTIRE MEETING. (14-5082)

Attachments: [AUDIO](#)

Call to Order. (14-4823)

In the absence of a quorum, Chairperson Fuhrman called the meeting to order at 3:36 p.m.

Present: Chairperson Jonathan Fuhrman and Vice Chairperson Alfred Samulon

Absent: Commissioner Henry Huang

Excused: Commissioner William Chen and Commissioner Tom Ross

I. ADMINISTRATIVE MATTERS

1. Approval of the Minutes of May 5, 2014. (Continued from the meeting of September 14, 2014) (14-3910)

This item was continued without discussion, due to lack of a quorum.

Attachments: [SUPPORTING DOCUMENT](#)

2. Approval of the Summary of Notes for September 8, 2014. (14-4824)

This item was continued without discussion, due to lack of a quorum.

Attachments: [SUPPORTING DOCUMENT](#)
[SUPPORTING DOCUMENT](#)

II. REPORTS

3. Staff Report for the month of November 2014. (14-4825)

There was no staff report.

4. Chairperson's Report for the month of November 2014. (14-4826)

Chairperson Jonathan S. Fuhrman reported there may be some changes as two new Supervisors will be seated in December.

5. Chief Information Officer's Report for the meeting of November 2014. (14-4827)

Chief Information Officer Richard Sanchez reported the following with major interests:

- A. As of November 7, 2014, Orchid System went on live at Harbor Hospital and is now operational. It is being well accepted despite minor problems that now have been resolved. Dr. Katz sent notification to the Board of Supervisors regarding the launch.**
- B. Enterprise II initiatives with centralized email is moving to Downey with new agreement before going to MS Office 365. Migration is set to begin in 2015 with the Department of Health Services, Sheriff's Department, Internal Services Department and Department of Public Social Services. Information will be updated every month by the Department Heads.**
- C. Manage Print Services is moving forward.**
- D. Mr. Richard Sanchez also reported that there was a motion made by District Supervisor Mark Ridley Thomas on data services consolidation specifically at Rancho Los Amigos. The motion was made for the Chief Information Office to run the project with the necessary updates for the new facility.**

After discussion, Chairperson Fuhrman thanked Mr. Sanchez for his informative report.

No action was taken by the Commission.

Attachments: [SUPPORTING DOCUMENT](#)

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6. Update Report by the Department of Public Social Services, on the Implementation of LRS (Leader Replacement System) (Continued from the meeting of May 5, 2014). (14-1877)

The implementation updates of LRS (Leader Replacement System) by Mr. Michael Sylvester, Mr. Vat Om and Mr. Seth Richman were as follows:

- A. Project Timeline to build unit test before integration tests made on April 14, 2014 is expected.
- B. Additional staffing level has been provided to accommodate more programmers. There will be 520 people to do the system test.
- C. Functional testings were performed on July 7, 2014 by users.
- D. Pilot tests date on August 24, 2015 will be done in two (2) locations, South Central and Rancho Park, with the expected dates have not changed.
- E. User acceptance will have a soft test on March and April 2015.
- F. Mock conversions date from August 21, 2015 to July 25, 2016 and have not started yet.
- G. Web based training will start in November 2014 to be utilized as training platform by 15,000 staff to be trained.
- H. On March 2016 will be the role out by five (5) modules to be divided by GAIN Region.
- I. There will be error handling to be implemented within the integration process. Mr. Sylvester addressed error handling on foundation and data perspective. There are mandatory fields on Electronic Health Information Transaction (eHITS) and WINS/SAWS2+ to interfaces with CALHEERS. Highlights on the implementation to be done on January 8, 2015.

Attachments: [SUPPORTING DOCUMENT](#)

7. Report by John Ruegg, Director of Information Systems Advisory Board (ISAB), on major information technology initiatives including criminal justice. (14-4828)

John Ruegg, Director of Information Systems Advisory Board (ISAB),

reported on major information technology initiatives including criminal justice system. Prior to Chief Information Officer of the Courts, it was suggested that if the network is down, go back to the paper system on the facts. Sheriff's stations work quickly.

Attachments: [SUPPORTING DOCUMENT](#)

8. Information Security Update Report by Robert Pittman, Chief Information Security Officer of the Chief Information Office. (14-4833)

Robert Pittman, Chief Information Security Officer of the Chief Information Office, reported the following updates:

- A. There are high alert messages due to the upcoming election.
- B. Windows XP updated 6,500 in the County, a decreased of faulty parts in three months below 10,000 marked and 80% of the entire four (4) departments has faulty parts. Two departments, Sheriff's Department and Department of Health Services needed upgrades.

Mr. Pitman is working with Supervisor Mark Ridley Thomas on data encryption of Personally Identifiable Information (PII) and Protective Health Information (PHI) of all County employees of Part A (all work stations) and Part B requires 7,500 plus contractors to encrypt Co PII and Co PHI.

Chairperson Fuhrman thanked Mr. Pittman for his updates.

Attachments: [SUPPORTING DOCUMENT](#)
[MRT Motion May 27 2014 Item 12](#)

9. Receive and file the Technology Management Framework's Quarterly Report on major information technology projects. (14-4836)

Mr. Richard Sanchez reported on the implementation of Office 365. He added the Chief Executive Office will bring in an independent entity to create an ecofriendly data center to possibly build at Rancho Los Amigos. Logistics are still being worked with Internal Services Department.

After discussion, Mr. Sanchez stated an update report on the implementation will be submitted at the next meeting. No action was taken by the Commission.

Attachments: [SUPPORTING DOCUMENT](#)

III. MISCELLANEOUS**Matters Not Posted**

10. Matters not on the posted agenda, to be discussed and (if requested) referred to staff or placed on the agenda for action at a future meeting, or matters requiring immediate action because of an emergency situation or where the need to take action came to the attention of the Committee subsequent to the posting of the agenda. (14-4837)
- 10A. Recommendation as submitted by Chairperson Jonathan Furhman: Update on ballot security in the automated voting system (Continued from the meeting of 1/7/13). (13-0233)

Request Dean Logan, Registrar-Recorder/County Clerk, to report on ballot measures of ballot security in the automated voting system in January, 2015.

Public Comment

11. Opportunity for members of the public to address the Commission of items or interest that are within the jurisdiction of the Commission. (14-4838)

No members of the public addressed the Commission.

Adjournment

12. Adjournment for the meeting of November 3, 2014. (14-4839)

The meeting adjourned at 6:05 p.m.